

From: [R6HarveyDOCL](#)
To: [R6HarveyInfo](#)
Subject: FW: Demob - Stowell
Date: Thursday, September 21, 2017 11:41:29 AM
Attachments: [ICS 221 - Demobilization Checkout 3.dot.docx](#)

From: Stowell, Jacob
Sent: Thursday, September 21, 2017 11:41:26 AM (UTC-06:00) Central Time (US & Canada)
To: Tates, Samuel
Cc: Coats, Janetta; R6HarveyDOCL
Subject: Demob - Stowell

Sam Tates,

I, Jacob Stowell, will be demobilizing on Saturday, September 23, 2017. I was staying at the Club Quarters Hotel.

Yes	No	N/A	Copy this table and paste into your email
	X		I have EPA R6 equipment issued specifically for use during the incident. If yes, provide a listing of all equipment issued.
		X	I have turned-in all equipment provided by R6 to my immediate field supervisor. If yes, provide a listing of all equipment turned in.
	X		I generated hardcopy paperwork during my rotation.
		X	All hardcopy paperwork has been turned into my immediate field supervisor
X			I generated electronic files during my rotation.
X			All electronic files have been sent to R6HarveyDOCL@epa.gov .
X			I will complete all overtime certification forms and have the forms signed by myself and home region supervisor before submitting to R6HarveyFSC@epa.gov .
X			My People Plus and timesheets are properly updated to reflect all time charged to the Hurricane Harvey Mission Assignment account for regular time and overtime.

NOTE: Once you arrive back home, notify the Logistics Section- email to R6HarveyLSC@epa.gov

Jacob Stowell
U.S. EPA - National Enforcement Investigations Center
Denver Federal Center, PO Box 25227, Building 25, Entrance E-3
Denver, CO 80225
Telephone: 303-462-9304